

Internship Application

Berman Museum of World History

Date: _____

Name: _____
First
Middle
Last

Address: _____

Home Phone: _____ Business Phone: _____

School/College _____ Year completed _____

City _____ State _____

Check the volunteer position (s) in which you are interested: (See reverse for descriptions of positions listed)

- _____ Collections Department - Research/Data Entry/ Cataloging
- _____ Programs Department/ Docent (Tour Guide/Seasonal)
- _____ Marketing Assistant

Please check the days/times you are available:

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Morning: 8-Noon							
Afternoon: Noon-5PM							

Is this for academic credit? _____ If so, how many hours are required? _____

What is your starting date for internship? _____ Completion Date? _____

Please list any physical limitations that should be considered in assignments:

High School/College/University references

	Name	Address	Phone
1.	_____		
2.	_____		

I agree to volunteer my services for the Anniston Museum of Natural History and understand that I am not an employee. I understand that I will receive training and supervision from the Museum and must abide by standards and policies of the Anniston Museum of Natural History.

Signed _____ Date _____
Intern

In case of emergency, notify _____

Phone _____ Relationship _____

***Please attach resume if you are applying for a post-secondary internship.**

Date of first internship assignment: (office use only) _____

WHAT VOLUNTEERING CAN DO FOR YOU:

Thank you for your interest in becoming a Volunteer with the Anniston Museum of Natural History. As you contribute your time and skills, we hope you will also recognize the many benefits available to you. Through volunteering, you can:

- Gain valuable work experience
- Make use of your talents and skills
- Achieve new skills
- Secure job references
- Explore career possibilities
- Improve communication skills
- Stimulate new friendships
- Receive personal satisfaction
- Expand your horizons!

(Spring 1985 Voluntary Action Leadership, reprinted from VIC newsletter)

Several internship opportunities are listed below. Please select the areas in which you are most interested. Applications will be screened and volunteers called according to the availability of the position.

Collections Department - Working in the Museum's Collection Management Area with the Museum Registrar. Duties include cataloging, research, data entry in fields of art, weapons, archeology and more. Must be at least 16 years old.

Programs Department/Docent (Tour Guide/Seasonal) - Derived from Latin "docere" (meaning "to teach"), these volunteers are Museum teachers who guide student and/or adult groups through the Museum exhibits. No prior teaching experience required. Must be at least 18 years old. Special event s organization and development.

Marketing Assistant: Including but not limited to, updating e-mail distribution list, writing and submitting PSAs, and Press Released, developing and researching articles for future Newsletters. Must be 18 years old.

Authority for Release of Information

I, _____, hereby authorize Anniston Museum of Natural History to obtain any information from schools, residential, armed forces, employers, criminal justice agencies, or individuals, relating to my academic, military, residential, performance, attendance, personal history, disciplinary, arrest and conviction records.

Signature: _____

Full Name: (Please print): _____

Other Names Used: _____

Drivers License Number and State: _____

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